

Minutes: **Final**

Date: June 9, 2021

Torch Lake Township - Day Park Advisory Committee

Meeting	Wednesday, June 9, 2021
Time:	12:40 PM
Attendees	Virginia Hawkins (Chair), Bob Hawkins, Rita Service (Vice Chair)
Absent	0
Secretary	Rita Service
Audience	3

1. Approval of Minutes
Tabled

2. Agenda Approval
R. Service made motion to accept Agenda changes, B. Hawkins seconded. Passed 3-0

3. Citizen Commentary – None

4. Old Business
A. <u>Website</u>: Chris Nye working with V. Hawkins' description.
B. <u>Playground Chips update</u>: Budgeted cost \$3.0K. S. Shultz in contact with Bill Rhodes for cost estimate.
C. <u>Parking Lot dust control</u>: In budget for \$1.5K. B. Petersen in contact with Jim Lundy.
D. <u>Smoking Signs</u>: 3 signs purchased. Status of posting
E. <u>Upper Pavilion Step Repair</u>: B. Petersen recommends landings vs. steps. Has meeting with contractor on 6/21
F. <u>Ramp Repair</u>: Delayed due to lack of contractors
G. <u>Fencing</u>: Tabled until Park survey complete.
H. <u>Cameras</u>: Bill Petersen working with individual to review not only Park's cameras, but Nature Preserve, TLT building, etc.

5. New Business:
A. <u>Committee members resignations</u>: Resignations accepted by TLT Supervisor from Leon Darga, Sue Sarin, Christine Szejbach, Jim Meinke.
B. <u>New Committee</u>: TLT Supervisor to make motion at June 15 th 2021 TLT Board meeting to dissolve existing Park Committee & propose new Committee to consist of Britteny White, Jason Merchant, Bill Petersen, Virginia Hawkins & Rita Service as voting members & Robert Cook (non-voting).
C. <u>July 4th weekend payscale</u>: TLT Supervisor to make motion to pay Park volunteers \$25/hour for July 4 th weekend only.
D. <u>Lead Coordinator Pay</u>: Budget approved at \$17/hr
E. <u>New Applicants</u>: Lead coordinator stated two new individuals expressed interest in applying

6. Summary Actions for Next Meeting
a) Park maintenance items
b) 3 "Smoke Free" signs to be posted
c) Upper Pavilion landing repair
d) Camera update

7. Next Meeting July 13, 2021 @ 12:30 p.m.

8. Citizen Commentary: None

9. Committee Members Commentary: None
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10. Adjournment 1:59 pm. R Service motioned, V. Hawkins seconded
